

# WOODLANDS MUTUAL WATER COMPANY

PO BOX 19  
ARROYO GRANDE, CA 93421  
www.woodlandsmwc.com

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TELEPHONE 805-540-5208  
FAX 805-544-4294

## BOARD MEMBERS

Preston Holdner, President  
Lonnie Ellisor, Director  
Paul Lymberis, Director  
Sam Saltoun, Director  
Jan Tabarez, Director

## GENERAL MANAGER

Robert Miller, P.E.

## **DIRECTOR'S MEETING**

DATE: November 21, 2019

Meeting will directly follow Annual Shareholders Meeting

The Monarch Club – Avila Room  
1645 Trilogy Parkway, Nipomo, CA

## **AGENDA**

1. Call to Order, Establishment of Quorum
2. Appointment of officers
3. Consideration/Appointment of Advisory Committee Member (1)
4. Discussion of System Operations
  - a. Update on sludge removal project at WWTP
5. Review and Approve Proposed FY 2019/20 & FY 2020/21 Budget
6. Shareholder comments and questions
  - a. PG&E Emergency Protocols
  - b. Short Term Billing Hardship Policy

This notice is being given in accordance with AB240. Any questions or special requests, please contact Lonnie at (805) 540-5208.

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## **Staff Report**

**TO:** Board of Directors  
**FROM:** Rob Miller, General Manager  
**DATE:** November 21, 2019  
**SUBJECT: Advisory Committee Appointment(s)**

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### **RECOMMENDATION**

Staff recommends that the Board appoint Mr. Tom Ryan to the resident advisory committee, joining Paul Stolpman, Chris Sorensen and Scott Braun for a Resident Advisory Committee of four.

### **FUNDING**

No fiscal Impact

### **DISCUSSION**

In 2013, the Board established a Resident Advisory Committee to assist the Board of Directors in key WMWC functions.

The WMWC Director Nomination Policy provides that the Board appoint additional shareholders to the Resident Advisory Committee from time to time, with the intent of maintaining not less than three committee members. Mr. Ryan's application is attached for the Boards review and consideration.

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## Application for Advisory Committee Appointment

NAME THOMAS RYAN  
ADDRESS OF RESIDENCE 1836 NATHAN WAY  
MAILING ADDRESS 1836 NATHAN WAY  
CITY NIPOMO CA ZIP 93444  
PHONE (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) 661-406-5313  
E-MAIL whitneyhiker888@yahoo.com BEST TIME TO CONTACT 9 AM - 5 PM  
EMPLOYMENT EXPERIENCE CPA AND CORPORATE TAX  
EXECUTIVE FOR LARGE COMPANIES

COMMUNITY/VOLUNTEER EXPERIENCE ROTARY; HOA IN DANVILLE,  
CA; MRWG Steering Committee; CCMA FAC; WMA  
FAC; WMA TOE; So. County Advisory Council - LAND USE

MY PRIMARY INTERESTS ARE FAMILY, RECREATION, AND  
COMMUNITY SERVICE

MY QUALIFICATIONS/EXPERIENCE/INTERESTS INCLUDE ALL OF  
THE COMMUNITY EXPERIENCE ABOVE, PLUS FINANCIAL  
AND LEADERSHIP EXPERIENCE. MY 17+ YEARS IN THE OIL  
INDUSTRY GAVE ME A WORKING KNOWLEDGE OF CIVIL ENGINEERING  
I AM INTERESTED IN PARTICIPATING ON THE ADVISORY COMMITTEE

FOR THE FOLLOWING REASONS I FEEL MY COMMUNITY  
KNOWLEDGE AT MONARCH DUNES, PLUS MY BUSINESS  
EXPERIENCE CAN HELP GUIDE THE WATER COMPANY  
IN THE FUTURE

SIGNATURE Thomas M. Ryan DATE 6 AUGUST 2019

Please Return to: Woodlands Mutual Water Co, Attn: Lonnie  
Mail: P.O. Box 19, Arroyo Grande, CA 93421  
Email: [lonnie@wallacegroup.us](mailto:lonnie@wallacegroup.us)  
Fax: (805) 544-4294

For more information, call 805-540-5208

# WOODLANDS MUTUAL WATER COMPANY

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ARROYO GRANDE, CA 93421

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FAX 805-544-4294

## **Staff Report**

**TO:** Board of Directors  
**FROM:** Rob Miller, General Manager  
**DATE:** November 21, 2019  
**SUBJECT:** **FY 2019-20 and FY 2020-21 Budget**

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### **RECOMMENDATION**

Staff recommends the Board adopt the FY 2019-20 & FY 2020-21 Budget as presented.

### **FUNDING**

Preparation of the two-year budget is included in the budget under Contract Services – 2102 – Administration.

### **DISCUSSION**

#### **Water Fund**

The water fund will need to be watched carefully to ensure that rates continue to meet operational needs. No increases are proposed at this time.

#### **Sewer Fund**

The Sewer Fund is projected to end in a positive FY 2018-19 year-end balance, with fully funded reserves. No increases are proposed at this time.

#### **Supplemental Water Fund**

The supplemental water fund is currently keeping pace with quarterly payments to NCSD, legal expenses, and NMMA expenses. No increases are proposed at this time.

A reserve study is scheduled for completion in FY 2019-20 and will evaluate the current rates and requirements to ensure optimal operation of our water and wastewater systems.

**Woodlands Mutual Water Company  
FY 2019-20 and FY 2020-21 Budget**



**Woodlands Mutual Water Company  
PO Box 19  
Arroyo Grande, CA 93421  
(805) 540-5208**

**Woodlands Mutual Water Company  
2019-20 & 2020-21 Fiscal Year Budget**

<b>SUMMARY OF FUNDS</b>		History		Current			For Action	
		2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 as of 9/26/19	2018-19% % Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
<b>OPERATING REVENUE</b>								
<u>USE OF MONEY</u>								
1102	Bank Interest	\$ 217.09	\$ 269.44	\$ 648.96	\$ 226.68	34.9%	\$ 300.00	\$ 312.00
SUBTOTAL		\$ 217.09	\$ 269.44	\$ 648.96	\$ 226.68	34.9%	\$ 300.00	\$ 312.00
<u>CHARGES FOR CURRENT SERVICES</u>								
1201	Meters - Sales and Rental	\$ 48,700.00	\$ 50,932.00	\$ 21,286.72	\$ 33,320.00	156.5%	\$ 25,000.00	\$ 26,000.00
1202	Water System Revenue	\$ 596,285.33	\$ 664,791.76	\$ 603,200.00	\$ 673,461.32	111.6%	\$ 700,000.00	\$ 750,000.00
1203	Waste Water System Revenue	\$ 717,419.18	\$ 789,954.84	\$ 813,042.51	\$ 871,496.07	107.2%	\$ 878,085.91	\$ 948,332.78
1204	Supplemental Water Revenue	\$ 603,834.27	\$ 663,570.65	\$ 620,000.00	\$ 655,012.15	105.6%	\$ 700,000.00	\$ 730,000.00
SUBTOTAL		\$ 1,966,238.78	\$ 2,169,249.25	\$ 2,057,529.23	\$ 2,233,289.54	108.5%	\$ 2,303,085.91	\$ 2,454,332.78
<u>MISC REVENUE</u>								
1301	Uncategorized Income	\$ (164.73)	\$ (289.05)	\$ -	\$ (271.03)		\$ -	\$ -
SUBTOTAL		\$ (164.73)	\$ (289.05)	\$ -	\$ (271.03)		\$ -	\$ -
<b>OPERATING REVENUE TOTALS</b>		<b>\$ 1,966,291.14</b>	<b>\$ 2,169,229.64</b>	<b>\$ 2,058,178.19</b>	<b>\$ 2,233,245.19</b>	<b>108.5%</b>	<b>\$ 2,303,385.91</b>	<b>\$ 2,454,644.78</b>
<b>OPERATING EXPENSES</b>								
<u>CONTRACT SERVICES</u>								
2101	Accountant	\$ 1,320.00	\$ 1,500.00	\$ 2,812.16	\$ 1,595.00	56.7%	\$ 1,700.00	\$ 1,768.00
2102	Administration	\$ 173,962.10	\$ 239,902.98	\$ 205,504.00	\$ 223,192.21	108.6%	\$ 221,862.08	\$ 230,416.56
2106	Cross Connection Control Program	\$ 2,410.00	\$ 2,470.83	\$ 757.12	\$ 2,350.20	310.4%	\$ 2,500.00	\$ 2,600.00
2108	Groundwater Monitoring	\$ 43,530.40	\$ 35,605.80	\$ 37,856.00	\$ 48,480.80	128.1%	\$ 50,000.00	\$ 52,000.00
2109	Groundwater Rpts/Supply Consu	\$ 7,298.00	\$ 9,224.90	\$ -	\$ -		\$ -	\$ -
2110	Lab Testing	\$ 25,858.20	\$ 27,500.30	\$ 19,468.80	\$ 44,056.58	226.3%	\$ 35,000.00	\$ 35,000.00
2111	Landscape Maintenance	\$ 4,400.00	\$ 4,400.00	\$ 6,489.60	\$ -	0.0%	\$ 6,500.00	\$ 6,760.00
2112	Legal Services	\$ 434.50	\$ 1,106.00	\$ 2,595.84	\$ 1,145.50	44.1%	\$ 2,600.00	\$ 2,704.00
2113	Legal Services - Supl Water	\$ 18,819.06	\$ 27,201.64	\$ 16,224.00	\$ 6,005.65	37.0%	\$ 20,000.00	\$ 20,800.00

SUMMARY OF FUNDS		History		Current			For Action	
		2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 as of 9/26/19	2018-19% % Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
ACCOUNT	LINE ITEM							
2115	NMMA Tech Group	\$ 32,119.71	\$ 35,385.55	\$ 43,264.00	\$ 27,047.70	62.5%	\$ 30,000.00	\$ 35,000.00
2117	Professional Fees	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2118	Repairs & Maintenance (projects <\$15,000)	\$ 206,173.97	\$ 191,927.73	\$ 173,056.00	\$ 264,268.51	152.7%	\$ 250,000.00	\$ 260,000.00
2121	Systems Operations	\$ 277,468.62	\$ 318,736.98	\$ 319,072.00	\$ 348,629.95	109.3%	\$ 374,000.00	\$ 388,960.00
2123	Water Meter Installation	\$ 44,571.89	\$ 54,161.61	\$ 27,040.00	\$ 37,291.50	137.9%	\$ 28,000.00	\$ 29,120.00
2124	Website Services	\$ 460.00	\$ 488.32	\$ 432.64	\$ 456.00	105.4%	\$ 2,000.00	\$ 2,000.00
SUBTOTAL		\$ 838,826.45	\$ 949,612.64	\$ 854,572.16	\$ 1,004,519.60	117.5%	\$ 1,024,162.08	\$ 1,067,128.56
<u>UTILITIES</u>								
2201	Alarm Services	\$ 2,124.00	\$ 2,124.00	\$ 1,946.88	\$ 4,079.70	209.6%	\$ 2,500.00	\$ 2,600.00
2202	Electrical Power	\$ 155,845.01	\$ 239,888.08	\$ 210,912.00	\$ 227,105.25	107.7%	\$ 280,000.00	\$ 295,000.00
2203	Gas Services	\$ 396.49	\$ 435.34	\$ 324.48	\$ 686.05	211.4%	\$ 500.00	\$ 520.00
2204	South County Sanitation	\$ 1,639.68	\$ 1,663.47	\$ 1,730.56	\$ 1,670.04	96.5%	\$ 1,800.00	\$ 1,872.00
2205	Telephone Expense	\$ 4,952.05	\$ 5,550.27	\$ 5,948.80	\$ 5,361.65	90.1%	\$ 5,600.00	\$ 5,824.00
SUBTOTAL		\$ 164,957.23	\$ 249,661.16	\$ 220,862.72	\$ 238,902.69	108.2%	\$ 290,400.00	\$ 305,816.00
<u>MISC EXPENSE</u>								
2302	Bad Debt Expense	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2303	Bank Service Charges	\$ 2,882.63	\$ 2,263.94	\$ 3,060.00	\$ 1,350.32	44.1%	\$ 3,000.00	\$ 3,060.00
2305	Insurance Expense	\$ 8,385.10	\$ 8,671.10	\$ 12,979.20	\$ 9,116.00	70.2%	\$ 10,000.00	\$ 10,400.00
2307	Misc	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2308	Office Supplies	\$ 474.71	\$ 442.40	\$ 216.32	\$ 260.32	120.3%	\$ 500.00	\$ 520.00
2310	Permits & Fees	\$ 20,704.40	\$ 26,218.40	\$ 25,958.40	\$ 29,367.75	113.1%	\$ 30,000.00	\$ 31,200.00
2312	Reconciliation Discrepancies	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2314	Taxes	\$ 900.00	\$ 810.52	\$ 1,946.88	\$ 700.00	36.0%	\$ 1,000.00	\$ 1,040.00
2316	US Postmaster	\$ 3,659.00	\$ 3,728.10	\$ 3,244.80	\$ 5,952.50	183.4%	\$ 4,500.00	\$ 4,680.00
SUBTOTAL		\$ 37,005.84	\$ 42,134.46	\$ 47,405.60	\$ 46,746.89	98.6%	\$ 49,000.00	\$ 50,900.00
<b>OPERATING EXPENSES TOTALS</b>		<b>\$ 1,040,789.52</b>	<b>\$ 1,241,408.26</b>	<b>\$ 1,122,840.48</b>	<b>\$ 1,290,169.18</b>	<b>114.9%</b>	<b>\$ 1,363,562.08</b>	<b>\$ 1,423,844.56</b>
<b>NET OPERATING INCOME (LOSS)</b>		<b>\$ 925,501.62</b>	<b>\$ 927,821.38</b>	<b>\$ 935,337.71</b>	<b>\$ 943,076.01</b>	<b>100.8%</b>	<b>\$ 939,823.83</b>	<b>\$ 1,030,800.22</b>

SUMMARY OF FUNDS		History		Current			For Action	
		2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 as of 9/26/19	2018-19% % Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
ACCOUNT	LINE ITEM							
<b>NON-OPERATING REVENUE</b>								
<u>TRANSFERS IN</u>								
1401	Reserves	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
SUBTOTAL		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>NON-OPERATING REVENUE TOTALS</b>								
		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>NON-OPERATING EXPENSES</b>								
<u>CAPITAL PROJECTS</u>								
2401	Major Repairs/ Conting (CIPs > \$15,000)	\$ (64,709.52)	\$ -	\$ -	\$ -		\$ -	\$ -
2401.01	Drill New Shallow Irrigation Well #1	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2401.02	Equip New Shallow Irrigation Well #1	\$ -	\$ -	\$ -	\$ 2,488.40		\$ -	\$ -
2401.03	Grinder Replacement	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2401.04	Water Audit Program	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2401.05	Homestead Well Repair	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2401.06	Booster Pumps Rebuild	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2401.07	Drill Shallow Wells 2 & 3	\$ -	\$ 9,102.84	\$ -	\$ -		\$ -	\$ -
2401.08	Mesa Well Repair	\$ -	\$ 26,076.49	\$ -	\$ 59,525.27		\$ -	\$ -
2401.09	Sludge Removal at WWTP Pond	\$ -	\$ -	\$ -	\$ -		\$ 175,000.00	\$ -
SUBTOTAL		\$ (64,709.52)	\$ 35,179.33	\$ -	\$ 62,013.67	0.0%	\$ 175,000.00	\$ -
<u>TRANSFERS OUT</u>								
2402	Reserves	\$ -	\$ -	\$ 207,919.00	\$ 149,726.00		\$ 59,357.00	\$ 216,319.00
SUBTOTAL		\$ -	\$ -	\$ 207,919.00	\$ 149,726.00		\$ 59,357.00	\$ 216,319.00
<u>DEBT SERVICE</u>								
2501	Woodlands Ventures LLC	\$ 30,901.40	\$ 30,901.40	\$ 30,901.40	\$ 30,901.40	100.0%	\$ 30,901.40	\$ 30,901.40
2502	NCSD Supplemental Water	\$ 369,623.00	\$ 554,252.00	\$ 560,000.00	\$ 577,427.00		\$ 576,000.00	\$ 600,000.00
SUBTOTAL		\$ 400,524.40	\$ 585,153.40	\$ 590,901.40	\$ 608,328.40	102.9%	\$ 606,901.40	\$ 630,901.40
<b>NON-OPERATING EXPENSES TOTALS</b>		<b>\$ 335,814.88</b>	<b>\$ 620,332.73</b>	<b>\$ 798,820.40</b>	<b>\$ 820,068.07</b>	<b>102.7%</b>	<b>\$ 841,258.40</b>	<b>\$ 847,220.40</b>
<b>NET NON-OPERATING INCOME (LOSS)</b>		<b>\$ (335,814.88)</b>	<b>\$ (620,332.73)</b>	<b>\$ (798,820.40)</b>	<b>\$ (820,068.07)</b>	<b>102.7%</b>	<b>\$ (841,258.40)</b>	<b>\$ (847,220.40)</b>
<b>NET RESULTS FROM OPERATING AND NON-OPERATING REVENUES AND EXPENDITURES</b>		<b>\$ 589,686.74</b>	<b>\$ 307,488.65</b>	<b>\$ 136,517.31</b>	<b>\$ 123,007.94</b>	<b>90.1%</b>	<b>\$ 98,565.43</b>	<b>\$ 183,579.82</b>



**Woodlands Mutual Water Company  
2019-20 & 2020-21 Fiscal Year Budget**

<b>FUND: 100 WATER FUND</b>		<b>History</b>		<b>Current</b>			<b>For Action</b>	
		<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Adopted Budget</b>	<b>2018-19 as of 09/26/19</b>	<b>2018-19% Spent / Rec'd</b>	<b>2019-20 Proposed</b>	<b>2020-21 Proposed</b>
<b>ACCOUNT</b>	<b>LINE ITEM</b>							
<b>OPERATING REVENUE</b>								
<u>USE OF MONEY</u>								
1102	Bank Interest	\$ 108.55	\$ 134.72	\$ 324.48	\$ 113.34	34.9%	\$ 150.00	\$ 156.00
<b>SUBTOTAL</b>		<b>\$ 108.55</b>	<b>\$ 134.72</b>	<b>\$ 324.48</b>	<b>\$ 113.34</b>	<b>34.9%</b>	<b>\$ 150.00</b>	<b>\$ 156.00</b>
<u>CHARGES FOR CURRENT SERVICES</u>								
1201	Meters - Sales and Rental	\$ 48,700.00	\$ 50,932.00	\$ 21,286.72	\$ 33,320.00	156.5%	\$ 25,000.00	\$ 26,000.00
1202	Water System Revenue	\$ 596,285.33	\$ 664,791.76	\$ 603,200.00	\$ 673,461.32	111.6%	\$ 700,000.00	\$ 750,000.00
<b>SUBTOTAL</b>		<b>\$ 644,985.33</b>	<b>\$ 715,723.76</b>	<b>\$ 624,486.72</b>	<b>\$ 706,781.32</b>	<b>113.2%</b>	<b>\$ 725,000.00</b>	<b>\$ 776,000.00</b>
<u>MISC REVENUE</u>								
1301	Uncategorized Income	\$ (82.37)	\$ (289.05)	\$ -	\$ (135.52)		\$ -	\$ -
<b>SUBTOTAL</b>		<b>\$ (82.37)</b>	<b>\$ (289.05)</b>	<b>\$ -</b>	<b>\$ (135.52)</b>		<b>\$ -</b>	<b>\$ -</b>
<b>OPERATING REVENUE TOTALS</b>		<b>\$ 645,011.51</b>	<b>\$ 715,569.43</b>	<b>\$ 624,811.20</b>	<b>\$ 706,759.15</b>	<b>113.1%</b>	<b>\$ 725,150.00</b>	<b>\$ 776,156.00</b>
<b>OPERATING EXPENSES</b>								
<u>CONTRACT SERVICES</u>								
2101	Accountant	\$ 660.00	\$ 750.00	\$ 1,406.08	\$ 797.50	56.7%	\$ 850.00	\$ 884.00
2102	Administration	\$ 85,744.23	\$ 113,255.67	\$ 102,752.00	\$ 101,823.00	99.1%	\$ 107,000.00	\$ 111,280.00
2106	Cross Connection Control Program	\$ 2,410.00	\$ 2,470.83	\$ 757.12	\$ 2,350.20	310.4%	\$ 2,500.00	\$ 2,600.00
2108	Groundwater Monitoring	\$ 43,530.40	\$ 35,605.80	\$ 37,856.00	\$ 48,480.80	128.1%	\$ 50,000.00	\$ 52,000.00
2109	Groundwater Rpts/Supply Consu	\$ 7,298.00	\$ 9,224.90					
2110	Lab Testing	\$ 25,858.20	\$ 27,500.30	\$ 19,468.80	\$ 44,056.58	226.3%	\$ 35,000.00	\$ 35,000.00
2111	Landscape Maintenance	\$ 2,200.00	\$ 3,200.00	\$ 4,326.40	\$ -	0.0%	\$ 4,000.00	\$ 4,160.00
2112	Legal Services	\$ 217.25	\$ 553.00	\$ 1,297.92	\$ 572.75	44.1%	\$ 1,300.00	\$ 1,352.00
2117	Professional Fees	\$ -	\$ -	\$ -	\$ -			
2118	Repairs & Maintenance (projects <\$15,000)	\$ 94,834.96	\$ 75,875.09	\$ 48,672.00	\$ 113,029.71	232.2%	\$ 100,000.00	\$ 104,000.00
2121	Systems Operations	\$ 108,843.69	\$ 108,106.97	\$ 118,976.00	\$ 116,285.04	97.7%	\$ 124,000.00	\$ 128,960.00
2123	Water Meter Installation	\$ 44,571.89	\$ 54,161.61	\$ 27,040.00	\$ 37,291.50	137.9%	\$ 28,000.00	\$ 29,120.00
2124	Website Services	\$ 230.00	\$ 244.16	\$ 216.32	\$ 228.00	105.4%	\$ 1,000.00	\$ 1,000.00
<b>SUBTOTAL</b>		<b>\$ 416,398.62</b>	<b>\$ 430,948.33</b>	<b>\$ 362,768.64</b>	<b>\$ 464,915.07</b>	<b>128.2%</b>	<b>\$ 453,650.00</b>	<b>\$ 470,356.00</b>

**FUND: 100 WATER FUND**

ACCOUNT	LINE ITEM	History		Current			For Action	
		2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 as of 09/26/19	2018-19% Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
<u>UTILITIES</u>								
2201	Alarm Services	\$ 1,164.00	\$ 1,164.00	\$ 1,406.08	\$ 2,914.00	207.2%	\$ 1,500.00	\$ 1,560.00
2202	Electrical Power	\$ 112,134.44	\$ 183,275.36	\$ 146,016.00	\$ 150,323.01	102.9%	\$ 190,000.00	\$ 200,000.00
SUBTOTAL		\$ 113,298.44	\$ 184,439.36	\$ 147,422.08	\$ 153,237.01	103.9%	\$ 191,500.00	\$ 201,560.00
<u>MISC EXPENSE</u>								
2302	Bad Debt Expense	\$ -	\$ -		\$ -			
2303	Bank Service Charges	\$ 1,441.32	\$ 1,131.97	\$ 1,500.00	\$ 675.16	45.0%	\$ 1,500.00	\$ 1,500.00
2305	Insurance Expense	\$ 4,192.55	\$ 4,335.55	\$ 6,489.60	\$ 4,558.00	70.2%	\$ 5,000.00	\$ 5,200.00
2307	Misc	\$ -	\$ -					
2308	Office Supplies	\$ 237.36	\$ 221.20	\$ 108.16	\$ 130.16	120.3%	\$ 250.00	\$ 260.00
2310	Permits & Fees	\$ 11,339.20	\$ 15,064.20	\$ 12,979.20	\$ 14,471.38	111.5%	\$ 15,000.00	\$ 15,600.00
2314	Taxes	\$ 450.00	\$ 405.26	\$ 973.44	\$ 350.00	36.0%	\$ 500.00	\$ 520.00
2316	US Postmaster	\$ 1,829.50	\$ 1,864.05	\$ 1,622.40	\$ 2,976.25	183.4%	\$ 2,500.00	\$ 2,600.00
SUBTOTAL		\$ 19,489.92	\$ 23,022.23	\$ 23,672.80	\$ 23,160.95	97.8%	\$ 24,750.00	\$ 25,680.00
<b>OPERATING EXPENSES TOTALS</b>		<b>\$ 549,186.98</b>	<b>\$ 638,409.92</b>	<b>\$ 533,863.52</b>	<b>\$ 641,313.03</b>	<b>120.1%</b>	<b>\$ 669,900.00</b>	<b>\$ 697,596.00</b>
<b>NET OPERATING INCOME (LOSS)</b>		<b>\$ 95,824.54</b>	<b>\$ 77,159.51</b>	<b>\$ 90,947.68</b>	<b>\$ 65,446.12</b>	<b>72.0%</b>	<b>\$ 55,250.00</b>	<b>\$ 78,560.00</b>
<u>NON-OPERATING REVENUE</u>								
<u>TRANSFERS IN</u>								
1401	Reserves				\$ -			
SUBTOTAL		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>NON-OPERATING REVENUE TOTALS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**FUND: 100 WATER FUND**

		History		Current			For Action	
ACCOUNT	LINE ITEM	2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 as of 09/26/19	2018-19% Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
<b>NON-OPERATING EXPENSES</b>								
<u>CAPITAL PROJECTS</u>								
2401	Major Repairs/ Conting (CIPs > \$15,000)	\$ 19,724.51						
2401.08	Mesa Well Repair		\$ 26,076.49		\$ 59,525.27			
SUBTOTAL		\$ 19,724.51	\$ 26,076.49	\$ -	\$ 59,525.27		\$ -	\$ -
<u>TRANSFERS OUT</u>								
2402	Reserves			\$ 58,193.00			\$ 59,357.00	\$ 60,544.00
SUBTOTAL		\$ -	\$ -	\$ 58,193.00	\$ -		\$ 59,357.00	\$ 60,544.00
<u>DEBT SERVICE</u>								
2501	Woodlands Ventures LLC	\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	100.0%	\$ 15,450.70	\$ 15,450.70
SUBTOTAL		\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	100.0%	\$ 15,450.70	\$ 15,450.70
<b>NON-OPERATING EXPENSES TOTALS</b>		<b>\$ 35,175.21</b>	<b>\$ 41,527.19</b>	<b>\$ 73,643.70</b>	<b>\$ 74,975.97</b>	<b>101.8%</b>	<b>\$ 74,807.70</b>	<b>\$ 75,994.70</b>
<b>NET NON-OPERATING INCOME (LOSS)</b>		<b>\$ (35,175.21)</b>	<b>\$ (41,527.19)</b>	<b>\$ (73,643.70)</b>	<b>\$ (74,975.97)</b>	<b>101.8%</b>	<b>\$ (74,807.70)</b>	<b>\$ (75,994.70)</b>
<b>NET RESULTS FROM OPERATING AND NON-OPERATING REVENUES AND EXPENDITURES</b>		<b>\$ 60,649.33</b>	<b>\$ 35,632.32</b>	<b>\$ 17,303.98</b>	<b>\$ (9,529.85)</b>	<b>-55.1%</b>	<b>\$ (19,557.70)</b>	<b>\$ 2,565.30</b>

**Woodlands Mutual Water Company  
2019-20 & 2020-21 Fiscal Year Budget**

**FUND: 200 SEWER FUND**

		History		Current			For Action	
ACCOUNT	LINE ITEM	2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 9/26/2019	2018-19% Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
<b>OPERATING REVENUE</b>								
<u>USE OF MONEY</u>								
1102	Bank Interest	\$ 108.55	\$ 134.72	\$ 324.48	\$ 113.34	34.9%	\$ 150.00	\$ 156.00
SUBTOTAL		\$ 108.55	\$ 134.72	\$ 324.48	\$ 113.34	34.9%	\$ 150.00	\$ 156.00
<u>CHARGES FOR CURRENT SERVICES</u>								
1203	Waste Water System Revenue	\$ 717,419.18	\$ 789,954.84	\$ 813,042.51	\$ 871,496.07	107.2%	\$ 878,085.91	\$ 948,332.78
SUBTOTAL		\$ 717,419.18	\$ 789,954.84	\$ 813,042.51	\$ 871,496.07	107.2%	\$ 878,085.91	\$ 948,332.78
<u>MISC REVENUE</u>								
1301	Uncategorized Income	\$ (82.37)	\$ -	\$ -	\$ (135.52)		\$ -	\$ -
SUBTOTAL		\$ (82.37)	\$ -	\$ -	\$ (135.52)		\$ -	\$ -
<b>OPERATING REVENUE TOTALS</b>		<b>\$ 717,445.36</b>	<b>\$ 790,089.56</b>	<b>\$ 813,366.99</b>	<b>\$ 871,473.90</b>	<b>107.1%</b>	<b>\$ 878,235.91</b>	<b>\$ 948,488.78</b>
<b>OPERATING EXPENSES</b>								
<u>CONTRACT SERVICES</u>								
2101	Accountant	\$ 660.00	\$ 750.00	\$ 1,406.08	\$ 797.50	56.7%	\$ 850.00	\$ 884.00
2102	Administration	\$ 84,333.48	\$ 113,483.22	\$ 102,752.00	\$ 101,334.55	98.6%	\$ 106,862.08	\$ 111,136.56
2106	Cross Connection Control Program	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2111	Landscape Maintenance	\$ 2,200.00	\$ 1,200.00	\$ 2,163.20	\$ -	0.0%	\$ 2,500.00	\$ 2,600.00
2112	Legal Services	\$ 217.25	\$ 553.00	\$ 1,297.92	\$ 572.75	44.1%	\$ 1,300.00	\$ 1,352.00
2117	Professional Fees	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2118	Repairs & Maintenance (projects <\$15,000)	\$ 111,339.01	\$ 116,052.64	\$ 124,384.00	\$ 151,238.81	121.6%	\$ 150,000.00	\$ 156,000.00
2121	Systems Operations	\$ 168,624.93	\$ 210,630.01	\$ 200,096.00	\$ 232,344.91	116.1%	\$ 250,000.00	\$ 260,000.00
2124	Website Services	\$ 230.00	\$ 244.16	\$ 216.32	\$ 228.00	105.4%	\$ 1,000.00	\$ 1,000.00
SUBTOTAL		\$ 367,604.67	\$ 442,913.03	\$ 432,315.52	\$ 486,516.51	112.5%	\$ 512,512.08	\$ 532,972.56

FUND: 200 SEWER FUND		History		Current			For Action	
		2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 9/26/2019	2018-19% % Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
ACCOUNT	LINE ITEM							
<u>UTILITIES</u>								
2201	Alarm Services	\$ 960.00	\$ 960.00	\$ 540.80	\$ 1,165.70	215.6%	\$ 1,000.00	\$ 1,040.00
2202	Electrical Power	\$ 43,710.57	\$ 56,612.72	\$ 64,896.00	\$ 76,782.24	118.3%	\$ 90,000.00	\$ 95,000.00
2203	Gas Services	\$ 396.49	\$ 435.34	\$ 324.48	\$ 686.05	211.4%	\$ 500.00	\$ 520.00
2204	South County Sanitation	\$ 1,639.68	\$ 1,663.47	\$ 1,730.56	\$ 1,670.04	96.5%	\$ 1,800.00	\$ 1,872.00
2205	Telephone Expense	\$ 4,952.05	\$ 5,550.27	\$ 5,948.80	\$ 5,361.65	90.1%	\$ 5,600.00	\$ 5,824.00
SUBTOTAL		\$ 51,658.79	\$ 65,221.80	\$ 73,440.64	\$ 85,665.68	116.6%	\$ 98,900.00	\$ 104,256.00
<u>MISC EXPENSE</u>								
2302	Bad Debt Expense	\$ -	\$ -	\$ -	\$ -			
2303	Bank Service Charges	\$ 1,441.32	\$ 1,131.97	\$ 1,560.00	\$ 675.16	43.3%	\$ 1,500.00	\$ 1,560.00
2305	Insurance Expense	\$ 4,192.55	\$ 4,335.55	\$ 6,489.60	\$ 4,558.00	70.2%	\$ 5,000.00	\$ 5,200.00
2307	Misc	\$ -	\$ -					
2308	Office Supplies	\$ 237.36	\$ 221.20	\$ 108.16	\$ 130.16	120.3%	\$ 250.00	\$ 260.00
2310	Permits & Fees	\$ 9,365.20	\$ 11,154.20	\$ 12,979.20	\$ 14,896.38	114.8%	\$ 15,000.00	\$ 15,600.00
2312	Reconciliation Discrepancies	\$ -	\$ -					
2314	Taxes	\$ 450.00	\$ 405.26	\$ 973.44	\$ 350.00	36.0%	\$ 500.00	\$ 520.00
2316	US Postmaster	\$ 1,829.50	\$ 1,864.05	\$ 1,622.40	\$ 2,976.25	183.4%	\$ 2,000.00	\$ 2,080.00
SUBTOTAL		\$ 17,515.92	\$ 19,112.23	\$ 23,732.80	\$ 23,585.95	99.4%	\$ 24,250.00	\$ 25,220.00
<b>OPERATING EXPENSES TOTALS</b>		<b>\$ 436,779.38</b>	<b>\$ 527,247.06</b>	<b>\$ 529,488.96</b>	<b>\$ 595,768.13</b>	<b>112.5%</b>	<b>\$ 635,662.08</b>	<b>\$ 662,448.56</b>
<b>NET OPERATING INCOME (LOSS)</b>		<b>\$ 280,665.99</b>	<b>\$ 262,842.50</b>	<b>\$ 283,878.03</b>	<b>\$ 275,705.76</b>	<b>97.1%</b>	<b>\$ 242,573.83</b>	<b>\$ 286,040.22</b>
<b>NON-OPERATING REVENUE</b>								
<u>TRANSFERS IN</u>								
1401	Reserves							
SUBTOTAL		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>NON-OPERATING REVENUE TOTALS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**FUND: 200 SEWER FUND**

		History		Current			For Action	
ACCOUNT	LINE ITEM	2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 9/26/2019	2018-19% Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
<b>NON-OPERATING EXPENSES</b>								
<u>CAPITAL PROJECTS</u>								
2401	Major Repairs/ Conting (CIPs > \$15,000)	\$ 2,194.76						
2401.09	Sludge Removal at WWTP Ponds						\$ 175,000.00	
SUBTOTAL		\$ 2,194.76	\$ -	\$ -	\$ -		\$ 175,000.00	\$ -
<u>TRANSFERS OUT</u>								
2402	Reserves		\$ -	\$ 149,726.00	\$ 149,726.00		\$ -	\$ 155,775.00
SUBTOTAL		\$ -	\$ -	\$ 149,726.00	\$ 149,726.00		\$ -	\$ 155,775.00
<u>DEBT SERVICE</u>								
2501	Woodlands Ventures LLC	\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	100.0%	\$ 15,450.70	\$ 15,450.70
SUBTOTAL		\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	\$ 15,450.70	100.0%	\$ 15,450.70	\$ 15,450.70
<b>NON-OPERATING EXPENSES TOTALS</b>		<b>\$ 17,645.46</b>	<b>\$ 15,450.70</b>	<b>\$ 165,176.70</b>	<b>\$ 165,176.70</b>	<b>100.0%</b>	<b>\$ 190,450.70</b>	<b>\$ 171,225.70</b>
<b>NET NON-OPERATING INCOME (LOSS)</b>		\$ (17,645.46)	\$ (15,450.70)	\$ (165,176.70)	\$ (165,176.70)	100.0%	\$ (190,450.70)	\$ (171,225.70)
<b>NET RESULTS FROM OPERATING AND NON-OPERATING REVENUES AND EXPENDITURES</b>		\$ 263,020.53	\$ 247,391.80	\$ 118,701.33	\$ 110,529.06	93.1%	\$ 52,123.13	\$ 114,814.52

**Woodlands Mutual Water Company  
2019-20 & 2020-21 Fiscal Year Budget**

<b>FUND: 300 SUPPL WTR FUND</b>		<b>History</b>		<b>Current</b>			<b>For Action</b>	
		<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Adopted Budget</b>	<b>2018-19 as of 09/26/19</b>	<b>2018-19% Spent / Rec'd</b>	<b>2019-20 Proposed</b>	<b>2020-21 Proposed</b>
<b>ACCOUNT</b>	<b>LINE ITEM</b>							
<b>OPERATING REVENUE</b>								
<u>CHARGES FOR CURRENT SERVICES</u>								
1204	Supplemental Water Revenue	\$ 603,834.27	\$ 663,570.65	\$ 620,000.00	\$ 655,012.15	105.6%	\$ 700,000.00	\$ 730,000.00
	Prepayment from Residents				\$ 208,517.20			
SUBTOTAL		\$ 603,834.27	\$ 663,570.65	\$ 620,000.00	\$ 863,529.35	139.3%	\$ 700,000.00	\$ 730,000.00
<b>OPERATING REVENUE TOTALS</b>		<b>\$ 603,834.27</b>	<b>\$ 663,570.65</b>	<b>\$ 620,000.00</b>	<b>\$ 863,529.35</b>	<b>139.3%</b>	<b>\$ 700,000.00</b>	<b>\$ 730,000.00</b>
<b>OPERATING EXPENSES</b>								
<u>CONTRACT SERVICES</u>								
2102	Administration	\$ 3,884.40	\$ 13,164.09		\$ 20,034.67		\$ 8,000.00	\$ 8,000.00
2113	Legal Services - Supl Water	\$ 18,819.06	\$ 27,201.64	\$ 16,224.00	\$ 6,005.65	37.0%	\$ 20,000.00	\$ 20,800.00
2115	NMMA Tech Group	\$ 32,119.71	\$ 35,385.55	\$ 43,264.00	\$ 27,047.70	62.5%	\$ 30,000.00	\$ 35,000.00
SUBTOTAL		\$ 54,823.17	\$ 75,751.28	\$ 59,488.00	\$ 53,088.02	89.2%	\$ 58,000.00	\$ 63,800.00
<u>UTILITIES</u>								
2202	Electrical Power	\$ -	-	\$ -	\$ -		\$ -	\$ -
SUBTOTAL		\$ -	-	\$ -	\$ -		\$ -	\$ -
<b>OPERATING EXPENSES TOTALS</b>		<b>\$ 54,823.17</b>	<b>\$ 75,751.28</b>	<b>\$ 59,488.00</b>	<b>\$ 53,088.02</b>	<b>89.2%</b>	<b>\$ 58,000.00</b>	<b>\$ 63,800.00</b>
<b>NET OPERATING INCOME (LOSS)</b>		<b>\$ 549,011.10</b>	<b>\$ 587,819.37</b>	<b>\$ 560,512.00</b>	<b>\$ 810,441.33</b>	<b>144.6%</b>	<b>\$ 642,000.00</b>	<b>\$ 666,200.00</b>
<b>NON-OPERATING REVENUE</b>								
<b>NON-OPERATING REVENUE TOTALS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

FUND: 300 SUPPL WTR FUND		History		Current			For Action	
		2016-17 Actual	2017-18 Actual	2018-19 Adopted Budget	2018-19 as of 09/26/19	2018-19% Spent / Rec'd	2019-20 Proposed	2020-21 Proposed
ACCOUNT	LINE ITEM							
<b>NON-OPERATING EXPENSES</b>								
<u>CAPITAL PROJECTS</u>								
2401	Major Repairs/ Conting (CIPs > \$15,000)	\$ (86,628.79)						
2401.02	Equip New Shallow Irrigation Well #1	\$ -	\$ -		\$ 2,488.40			
2401.07	Drill Shallow Wells 2 & 3		\$ 9,102.84		\$ -			
SUBTOTAL		\$ (86,628.79)	\$ 9,102.84	\$ -	\$ 2,488.40		\$ -	\$ -
<u>TRANSFERS OUT</u>								
SUBTOTAL		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<u>DEBT SERVICE AND SUPPLEMENTAL WATER</u>								
2502	NCSD Supplemental Water	\$ 369,623.00	\$ 554,252.00	\$ 560,000.00	\$ 577,427.00	103.1%	\$ 576,000.00	\$ 600,000.00
	Prepayment from Reserves				\$ 300,000.00			
	Prepayment from Residents				\$ 208,517.20			
SUBTOTAL		\$ 369,623.00	\$ 554,252.00	\$ 560,000.00	\$ 1,085,944.20	193.9%	\$ 576,000.00	\$ 600,000.00
<b>NON-OPERATING EXPENSES TOTALS</b>		<b>\$ 282,994.21</b>	<b>\$ 563,354.84</b>	<b>\$ 560,000.00</b>	<b>\$ 1,088,432.60</b>	<b>194.4%</b>	<b>\$ 576,000.00</b>	<b>\$ 600,000.00</b>
<b>NET NON-OPERATING INCOME (LOSS)</b>		<b>\$ (282,994.21)</b>	<b>\$ (563,354.84)</b>	<b>\$ (560,000.00)</b>	<b>\$ (1,088,432.60)</b>	<b>194.4%</b>	<b>\$ (576,000.00)</b>	<b>\$ (600,000.00)</b>
<b>NET RESULTS FROM OPERATING AND NON-OPERATING REVENUES AND EXPENDITURES</b>		<b>\$ 266,016.89</b>	<b>\$ 24,464.53</b>	<b>\$ 512.00</b>	<b>\$ (277,991.27)</b>	<b>-54295.2%</b>	<b>\$ 66,000.00</b>	<b>\$ 66,200.00</b>